

FILED FOR RECORD  
IN MY OFFICE  
AT 9:30 O'CLOCK A M

MAR 08 2024

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY P. Woodard DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 12<sup>TH</sup> DAY OF MARCH, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record a change in status of employment for Alan Smith from Driver to Operator with the Panola County Road and Bridge Department, Precinct #2, effective March 25, 2024 at the rate of \$21.36 per hour.
- b. To record the resignation of Christian Chavez as a Detention Officer with the Panola County Sheriff's Department effective February 29, 2024.
- c. To record the temporary employment of Karen McClelland as a Early Voting Clerk in the Elections office effective April 22, 2024 and ending May 8, 2024

at the rate of \$12.00 per hour.

- d. To record the separation of Mitsy Owens as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective March 5, 2024.
- e. To record a change in status of employment for Scott Jones from Deputy Sheriff to Assistant Jail Administrator with the Panola County Sheriff's Department effective March 6, 2024 at the rate of \$25.70 per hour plus uniform allowance.
- f. To record a change in status of employment for Chris Adams from Deputy Sheriff to Assistant Jail Administrator with the Panola County Sheriff's Department effective March 6, 2024 at the rate of \$25.70 per hour plus uniform allowance.
- g. To record the employment of David Castleberry as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2024 at the rate of \$16.81 per hour plus uniform allowance.
- h. To record the employment of Robert Holcomb as Operator with the Panola County Road & Bridge Department, Precinct #1 effective March 18, 2024 at the rate of \$22.29 per hour.

#### **ROAD & BRIDGE**

- a. To accept and record a donation of oil dirt and rock valued at \$35,000.00 from Capco for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #301.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2024.
- b. To record Racial Profiling Report for Fiscal Year 2023 for Panola County Constable, Precincts #2 & #3, Brack LaGrone.
- c. To record Lease Agreement Contract #072816900 from Xerox for a C415DN multifunctional printer for use by the Panola County Court at Law Office.
- d. To accept and record a donation from Tractor Supply for dog food for Panola County Sheriff's Department K-9 dog.
- e. To record Panola County Juvenile Probation Department's Financial Statements for Fiscal Year ending August 31, 2023.
- f. To record Panola County Community Supervision & Corrections Department's Financial Statements for Fiscal Year ending August 31, 2023.
- g. To approve and record Pro Rata Tobacco Settlement Distribution County Expenditure Statement for 2024.

## **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference forms for the following Panola County elected official(s)/employee(s): Panola County Airport Manager Robert Duncan; Panola County District Clerk Lindsey Smith; PCSD K-9 Handler Richard Mojica; Panola County Tax Assessor/Collector Holly Gibbs; Panola County Tax Assessor/Collector Chief Deputy Cassandra Brooks; PCSD Patrol Deputy James McBrayer; PCSD Patrol Sergeant Quade Davis; and PCSD Mental Health Officer Colton McNair (2).
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To open sealed bids for (one) 1 Ton Cab & Chassis Crew Cab Truck for use by Panola County Road & Bridge Department, Precinct #3. Bids may be awarded at a future meeting of the Court.
8. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for March 26, 2024 at 9:00 a.m. to place (two) 2 stop signs on County Road #1041 pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
9. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for March 26, 2024 at 9:00 a.m. to lower speed limit on County Road #108 to 30 m.p.h. pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
10. To award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Jail Administrator Tina McMullen.
11. To discuss and act upon approving an estimate from Skypine Roofing for Panola County Airport Hangar #1 repairs.
12. To discuss and act upon approving Hanger #12 Lease Agreement at Panola County Airport-Sharpe Field between Panola County and Lloyd Duane McPherson.
13. To discuss and act upon recognizing Governor Abbott's Proclamation recognizing March, 2024 as Developmental Disabilities Awareness Month in Texas.
14. To discuss and act upon approving the Order of Appointment for Presiding and Alternate Judges for the Early Voting Ballot Board and the Central Counting Station for the May 4, 2024 Special Election. (Texas Election Code, Section 32.009)
15. To discuss and act upon approving a quote from Schumacher Construction Services, LLC to add an ADA bathroom and closet/storage space for the Panola County Juvenile Office Building.
16. To discuss and act upon approving a quote from Schumacher Construction

- Services, LLC to add a 12' x 8' office for the 123<sup>rd</sup> Judicial District Judge's Office.
17. To discuss and act upon approving a proposal from Hamm Mechanical to replace one cassette unit and two blower motors at the Sammy Brown Library.
  18. To discuss and act upon approving a proposal from Texas Air Systems to upgrade AC Smart II to AC #5 and program at the Sammy Brown Library.
  19. To discuss and act upon approving an Amendment to the SaaS (Including TEAMS-20) between Tyler Technologies and Panola County.
  20. To discuss and act upon approving a quote from Cellebrite for a yearly subscription for Panola County Sheriff's Department.
  21. To discuss and act upon approving an upgraded State and Local Fair Market Value Lease for a postage machine between Pitney Bowes and Panola County.
  22. To discuss and act upon approving a yearly agreement for Investigative Services with TransUnion TLOxp for Panola County Constable's Office, Precinct #2 & #3.
  23. To discuss and act upon approving a 2024 Budget Amendment No. 5.

**ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 8<sup>TH</sup> DAY OF MARCH, 2024 AT 9:30 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Paige Woodard, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 8<sup>TH</sup> DAY OF MARCH, 2024 AT 9:30 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Paige Woodard, Deputy